

# Options “Triage” Template

RIW Request for 6 Restructuring Options to IHS

Item HR-2	<i>Human Resources – Regionally Shared</i>
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Assume	Triage Options
<ol style="list-style-type: none"> <li>Status-quo is not an option—do not explain why change is not possible. Rather, advise management on which change is better.</li> <li>“Triage”—a <u>succinct</u> assessment ranking options for feasibility, costs, benefits, and implications. Details come later.</li> <li>No Area Office will be closed. AOs will not individually have a full set of functions. Functions will be <u>shared</u> centrally or regionally, purchased, or contracted.</li> </ol>	<div style="display: flex; align-items: center;"> <div style="width: 15px; height: 15px; background-color: black; border-radius: 50%; margin-right: 10px;"></div> <div> <p>Centrally Shared Services</p> <p>Regional Shared Services</p> <p>Shared with Other Agency</p> <p>Purchased Contractually</p> </div> </div>

Overall Conclusion				
Briefly state the conclusion and recommendation that is supported in subsequent sections.				
Highly Recommended	Recommended	Moderate Endorsement	Guarded and conditional	Not Recommended
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Existing Situation
<b>Budget and FTE:</b> Fill in succinct quantitative data—attach other details if necessary.
<b>Functions/Services:</b> Describe primary services, how system/work is structured, and for whom.
<b>Performance Assessment:</b> Candid views on productivity, services, compliance, QA, successes and failures.

Assessment
<b>How this option would be structured and work?</b> Describe changes, new structures, changes services, changed work approach, and suggested locations.
<b>Feasibility:</b> Candid practical views about implementing this option successfully.
<b>Budget and FTE:</b> Estimate any changes in budget and FTE. Mix and skills. Relocations?
<b>Savings:</b> Extent of possible savings. Estimate or percentage. When achieved?
<b>Advantages:</b> 
<b>Disadvantages:</b> list
<b>Transition Issues:</b> List major steps. Timeframe. Obstacles.
<b>Other Views and Comments:</b> list in bullet form if possible